

INVITATION FOR THE NOMINATION OF CANDIDATES FOR THE NATIONAL DEPARTMENT OF HUMAN SETTLEMENTS' DATABASE FOR THE SELECTION OF MEMBERS TO SERVE ON THE SECTIONAL TITLES SCHEMES MANAGEMENT ADVISORY COUNCIL AND COUNCIL ADVISORY COMMITTEE OF THE NATIONAL HOME BUILDERS REGISTRATION COUNCIL

Ref. No: DHS/IGR/001/26

The Department of Human Settlements (DHS) hereby invites nominations from individuals, organisations, institutions and civil society structures for suitable candidates to be included in the DHS' database for the selection of members to serve on the Sectional Titles Scheme Management Advisory Council (STSM Advisory Council) as well as the Council Advisory Committee of the National Home Builders Registration Council (NHBRC Advisory Committee) reporting to the Minister of Human Settlements.

The DHS is mandated, in terms of Section 26 of the Constitution of the Republic of South Africa of 1996 and Section 3 of the Housing Act of 1997, to establish and facilitate a sustainable national housing development process in collaboration with provinces and municipalities. In fulfilling its mandate, the Department continues to focus on developing integrated human settlements, upgrading informal settlements and creating an enabling environment for affordable housing by continually reviewing policy and implementation programmes.

The STSM Advisory Council must be established in terms of section 18 of the Sectional Titles Schemes Management Act, 2011 (Act No. 8 of 2011) whilst the NHBRC Advisory Committee must be established in line with section 23 of the Housing Consumers Protection Measures Act, 1998 (Act No. 95 of 1998).

The purpose of the STSM Advisory Council is to:

- a) Make recommendations to the Minister concerning any matter specified in Section 19 in respect whereof the Minister may make regulations;
- b) Keep the implementation of the Act and the regulations under regular review and must make recommendations to the Minister with regard to any amendments thereof or other action which may be advisable; and
- c) Advise the Minister on any matter referred to by the Minister.

The purpose of the NHBRC Advisory Council is to submit proposals to the Council, for recommendation to the Minister, after consultation with the funds advisory committee regarding—

- (a) The feasibility of introducing a requirement that a home builder's obligations in terms of section 13(2)(b) shall be insured by an insurer exempted from the provisions of the Insurance Act, 1943 (Act No. 27 of 1943);
- (b) The availability of catastrophic loss insurance to reinsure the exposure of an insurer contemplated in paragraph (a);
- (c) Differentiation between inspection and administration fees payable to the Council and premiums payable to an insurer contemplated in paragraph (a);
- (d) The relevant categories of homes in respect of which such insurance shall be required;
- (e) Measures to ensure the availability of actuarial and risk-related information in order to enable all insurers wishing to participate;
- (f) The conversion of any fund into an insurer contemplated in paragraph (a), registered under section 21 of the Companies Act, 1973 (Act No. 61 of 1973);
- (g) Measures to ensure that insurers contemplated in paragraph (a) shall compete on an equal basis;
- (h) Measures to avoid adverse selection and discriminatory practices and to ensure that home builders from historically disadvantaged backgrounds shall not be prejudiced;
- (i) The contribution by insurers contemplated in paragraph (a) to the operational costs of the Council; and
- (j) Any other relevant matter.

In light of the above, the Minister of Human Settlements hereby invites nominations.

Requirements: The Minister of Human Settlements intends to enhance a Database of persons who when viewed collectively have wide experience & who: Are suited to serve on the STSM Advisory Council as well as the NHBRC Advisory Committee by virtue of their qualifications, expertise and experience in the fields of Management of: Sectional Titles Schemes Administration and Management; Sectional Titles Dispute Resolution and Adjudicators; Risk Management; Compliance and Governance; Financial Management; Actuarial Science; Stakeholder Relations Management; Public Policy Development;

Legislative Drafting; Housing Consumer Protection, Housing Insurance, Competition, and Construction Dispute Resolution and Construction Adjudicators.

A member of the STSM Advisory Council and the NHBRC Advisory Committee will hold office for a period of three (3) years, but the Minister may on reasonable grounds terminate the appointment of such a member at any time before the expiration of such member's term of office.

A member of the STSM Advisory Council and the NHBRC Advisory Committee who are not in the full-time employment of the State or Organ of State will be remunerated according to the remuneration rates as determined and published by the National Treasury.

The Minister of Human Settlements intends to enhance a Database that will remain valid for a period of five (5) years. The Database will be used to appoint a full Advisory Council or Advisory Committee or fill any vacancy that may exist from time to time from a pool of candidates who will be in the Database. Members of the public are hereby invited to nominate persons who have the required knowledge, expertise and understanding of the role of the STSM Advisory Council or the NHBRC Advisory Council listed above to send their nominations.

Nomination Procedure:

(a) Written nominations must contain the full name, address and contact numbers of the person or organisation making the nomination. A signed acceptance of the nomination by the nominee.

(b) A Curriculum Vitae of the nominee, providing the following information: Full name; identity number and gender; latest address; contact(s) details including cellphone and email; previous experience quoting dates and organisations or institutions concerned; academic qualifications and other directorships; certified copy of the identity document and qualifications; At least two names and contact details of references, Membership of all Boards the nominee currently serves on or has served on in the past ten (10) years and any other information that may be of assistance to the DHS in making recommendations.

Further considerations: Self-nomination is not permitted. Security clearance in the form of background verification, including criminal records, directorship, ITC and citizenship checks will form part of the selection process. It is the responsibility of the nominee to have foreign qualifications verified by the South African Qualifications Authority (SAQA). Preference will be given to candidates whose appointment will enhance representativity.

Disclaimer: The DHS reserves the right to amend, modify or withdraw this advert or to amend, modify or terminate any of the requirements set out herein at any time and from time to time, without prior notice and without liability to compensate or reimburse any party. Nominations do not mean acceptance as candidates and all nominees will be subject to the DHS' determined recruitment and selection process for this purpose. The DHS reserves the right not to select any nominee as a candidate.

The Minister of Human Settlements reserves the right to determine the appropriate remuneration allowances and other benefits of the STSM Council Advisory Council and the NHBRC Advisory Committee. Members who are not in the full-time employ of the State or an organ of state will be remunerated for that purpose, the allowances which the Minister may determine in general or in a specific case, in consultation with the Minister of Finance.

The nomination must be emailed to Dhs.ComplianceBoard@dhs.gov.za for the attention of the Director-General, Department of Human Settlements. For enquiries: Ms Sindisiwe Ngxongo at (012) 421 1742/1717.

N.B. Youth and persons with disabilities are encouraged to apply. Correspondence will be limited to the successful candidates only. Successful candidates will be subjected to pre-personnel security checks.

The closing date for the nominations: **23 February 2026.**